

**Town of Schroepfel**  
**Town Board Meeting**  
**January 24<sup>th</sup> 2023**

**Present:** Town Supervisor Cary Redhead, Town Board Members Zachary Gelling, Lewis Hoyt, Nicklaus Hoyt, JoAnn Nazarian and Town Clerk Darlene Owens.

At 6:01 p.m. Redhead called the meeting to order with the Pledge Allegiance.

**SEQR Motion:**

Gelling made a **Motion** that all actions taken tonight are excluded, exempt or Type II actions for the purpose of the State Environmental Quality Review Law unless otherwise stated, seconded by N. Hoyt. All aye Nazarian, Gelling, L. Hoyt, N. Hoyt and Redhead.

**Privilege of the Floor: Teresa Pfeifer**

Pfeifer gave the Town Board copies of the Byrne Dairy sewer easements from the County maps of the water and sewer lines a few years back and the agreements. Pfeifer said her property is in the Village and Town of Schroepfel and the residents inside the Town of Schroepfel. She would like to bring the opportunity to the town for sewer for 27 homes. Pfeifer said there are reimbursement schedule and rules in the documents. N. Hoyt said which would only take place if a special district was formed. There was a short discussion on this.

**Ray Allen**

Allen said that that he liked N. Hoyts list and doesn't know how an organization can go without a list like this. Nazarian said it was updated from 2022. N. Hoyt said this list keeps everything on our radar.

**Cary Redhead - Seiter Law Firm**

Redhead said that Graham Seiter has accepted the position of Town Attorney for the year 2023.

**Oswego County Tourism**

Redhead said the book gets updated yearly and that she added Community Service Department to the book.

**Town Dog Certificates**

Redhead said the Knipp and Swidowski have been working on a thank you for adopting one of our dogs program a \$50.00 gift Certificate. Redhead said the \$1,000.00 that was left over from the fund raiser that the National Honor Society had so we will use that. Redhead said it would be a Gift Certificate to Petsmart, Petco, or local store or their choice, or Dog Grooming or to their vet. Knipp will keep tract of the money. N. Hoyt thought this was a good idea.

**Dollars for Scholars**

Redhead said we have to make a motion for \$500.00 for the Dollars for Scholars scholarship fund to come out of the Contingent fund because they forgot to put it in the 2023 budget. Gelling made the **Motion** for it to come out of Contingency seconded by Nazarian. All aye Nazarian, Gelling, L. Hoyt, N. Hoyt and Redhead.

**JoAnn Nazarian - Justice Audit**

Nazarian said pursuant to the Uniform Justice Court Act 2019-a it is the duty of every justice to present his records and docket at least once a year. Consistent with section 2019-a of the Uniform Justice Court Act, we hereby advise that the records and docket for the Town of Schroepfel are ready. Nazarian said she would talk to Mrs. Devendorf to see if she was interested in doing the audit. Redhead made the **Motion** for the Justice audit to be done seconded by Nazarian. All aye Nazarian, Gelling, L. Hoyt, N. Hoyt and Redhead.

**Town Wide Dog Census**

Nazarian said we have \$3,000.00 for the dog census but we need to make a Motion on how much the workers will be paid for each dog they count and mileage is at 62.5 cents. Nazarian made the **Motion** for the census workers to make \$2.00 a dog and 62.5 cents for mileage seconded by Redhead. All aye Nazarian, Gelling, L. Hoyt, N. Hoyt and Redhead.

**Resolution- Wastewater Treatment Plant**

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Nazarian made the Motion to accept the Resolution Authorizing the Commencement of the application process resulting in the Town of Schroepel becoming a permitted Wastewater Treatment Plant Operator seconded by N. Hoyt. All aye Nazarian, Gelling, L. Hoyt, N. Hoyt and Redhead. (Attached to minutes)

**Beaver Meadows Liquor License Waiver**

Nazarian said we have a Resolution acknowledging a Liquor License Application and Waiving Notice Requirements. Nazarian said the Town Clerk received the application for the liquor license this on January 3<sup>rd</sup> 2023. Nazarian made the **Motion** to accept the Resolution waving the notice requirements seconded by Gelling. All aye Nazarian, Gelling, L. Hoyt, and Redhead. Abstain N. Hoyt (Attached to minutes)

**Credit Card** One credit card has been established with M&T Bank with a credit limit of \$15,000.00.

All purchases must be properly approved prior to being placed on the credit card. The card will remain locked in a secured location in the Comptroller's Office. Approval emergency purchases and recurring payments can be made by contacting the Comptroller to make payment via credit card in accordance with the Town of Schroepel Credit Card Policy established November 10<sup>th</sup> 2022. Gelling made the Motion for the credit card policy seconded by L. Hoyt. All aye Nazarian, Gelling, L. Hoyt, N. Hoyt and Redhead.

**2023 Appointments**

**Liaison to Fire Departments - Gelling**

Redhead made the **Motion** for Gelling seconded by Nazarian. All aye Nazarian, L. Hoyt, N. Hoyt and Redhead. Abstain Gelling

**Constables**

Redhead made the **Motion** for Roger Phillips, Frank Vadala and Mike Morrison as Constables seconded by N. Hoyt. All aye Nazarian, Gelling, L. Hoyt, N. Hoyt and Redhead.

**Bankrupt Road Water District**

N. Hoyt made the **Motion** for the Resolution re-adopting the proposed formation of the Town of Schroepel Bankrupt Road water District pursuant to article 12-A, section 209-e of the Town Law of State of New York seconded by Gelling. All aye Nazarian, Gelling, L. Hoyt, N. Hoyt and Redhead. (Attached to minutes)

**Nicklaus Hoyt: Deputy Town Supervisor**

N. Hoyt said that under Town law the Deputy Supervisor serves at the pleasure of the Town Supervisor in the absence or unable to act of the Town Supervisor the Deputy Supervisor may preform the Supervisor duties. N. Hoyt said he just wants to make clear he has never seen the Deputy Supervisor and it's the Town Supervisors appointment this is stating they get to sign documents run meetings something he has never seen inside this building in the absence of the Supervisor. N. Hoyt said there is no vote or monetary for this position.

**B & G**

Nazarian said we have the 3 quotes from B&G for the upgrade in the court room. Nazarian said B&G feels comfortable with Installations Unlimited. N. Hoyt made the **Motion** for B&G to go with Installations Unlimited in the amount of \$7,500.00 to start the upgrade in the court room with audio and video systems seconded by Nazarian. All aye Nazarian, Gelling, L. Hoyt, N. Hoyt and Redhead.

At 7:43 N Hoyt made the **Motion** to adjourn the Town Board Meeting seconded by Nazarian. All aye Nazarian, L. Hoyt, N. Hoyt and Redhead. Absent Gelling

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Respectfully submitted,

Darlene M. Owens  
Town Clerk