

Town of Schroepfel
Town Board Meeting
August 13th, 2024

Present: Town Supervisor JoAnn Nazarian, Town Board Members Zachary Gelling, Thomas Millert, Matthew Notaro, Justin Hart and Deputy Town Clerk Michele Swidowski.

At 6:00 p.m. Nazarian called the meeting to order with the Pledge Allegiance.

SEQR Motion:

Nazarian made a **Motion** that all actions taken tonight are excluded, exempt or Type II actions for the purpose of the State Environmental Quality Review Law unless otherwise stated, seconded by Millert. All ayes: Gelling, Millert, Notaro, Hart and Nazarian.

Town Board Meeting Policy

The Town Board allows a three-minute Privilege of the Floor at the beginning of each meeting for members of the community to address the Board. The request form must be completed and submitted to the Town Clerk prior to the start of the meeting. Also, the Town Board will summarize each Agenda item and attendees will have two minutes to ask questions about a particular line item. When a Motion is made and seconded, the Town Clerk will complete roll call of the Motion. The purpose of this policy is to: Inform the public by summarizing Agenda items; allow for public comment, questions and engagement; allow the Town Clerk to finalize necessary procedures without interruption, making it easier for the Town Clerk to type meeting minutes.

Joann Nazarian

Nazarian gave an update that the Brownfield Opportunity grant application was submitted on July 31, 2024 and the award will be announced in November or December 2024.

Bankrupt Rd WD Change Order #3: To date, the 8-inch diameter main has been completed. The 10-inch diameter main has been completed with the exception of the river crossing. 162 out of the 223 water taps for service have been installed. The contractor, Highland Construction, is requesting Change Order #3, which is a project time extension to October 16, 2024 (tentative completion date) due to the winter shutdown, the canal permit, and easement delays. Nazarian made the **MOTION** to accept Change Order #3, seconded by Gelling. All ayes: Gelling, Millert, Notaro, Hart, Nazarian.

Also with Bankrupt Rd, two budget amounts need to be adjusted because actual amounts have exceeded the original estimates. The increase is \$22,000 to \$25,000 (increase of \$3,000), and the booking/reporting budget is increased from \$5,400 to \$6,000 (increase of \$600). Gelling clarified the money is in the contingency budget. Nazarian made the **MOTION** to approve the Resolution to adjust the budget for the Bankrupt Rd Water District; seconded by Millert. All ayes: Gelling, Millert, Notaro, Hart, Nazarian.

Nazarian discussed the list of office furniture to be declared as no longer of use to the Town and made the **MOTION** for donation, seconded by Notaro. All ayes: Gelling, Millert, Notaro, Hart, Nazarian. Notaro said the items will be donated to good will, but our old metal detector will be donated to the Town of New Haven, who does not have one. (We now have a new one obtained through a grant.)

Nazarian discussed the 2024 Budget that created a line item for a second clerk for the Codes Office. Notaro noted that only one person applied to the opening, who is quite qualified for the project. Gelling clarified salary will be approximately \$4000/yr for about ten hours per week to implement new Codes software. Nazarian made a **MOTION** to appoint Gordon Waltz as the second clerk to the Codes department, seconded by Hart. All ayes: Gelling, Millert, Notaro, Hart, Nazarian.

Nazarian discussed the six-month Solar Moratorium that is going to expire on September 26, 2024, and we are comparing codes to surrounding townships (Volney and Hastings) to make changes to our Solar Law. The first step is a Public Hearing and from there we would just vote to pass a Resolution to extend the moratorium for an additional six months. If we complete our work prior to that, we would just adopt the local changes to our Codes

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but would have another six months to do that. Nazarian made the **MOTION** to have a Public Hearing on Tuesday, August 27, 2024 at 6:05 p.m to extend the Solar Moratorium, seconded by Gelling. All ayes: Gelling, Millert, Notaro, Hart, Nazarian.

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There was discussion with a community member about a new fire hydrant near RFH's restaurant that is a considerable distance from the road in a field and other repairs needed due to the new water district. Board members gave updates that the Town engineer and our Highway supervisor are working together and actively addressing any repairs that will be needed when the project is finished.

At 6:18 p.m., Nazarian made the **Motion** to adjourn the Town Board Meeting, seconded by Gelling. All ayes; Gelling, Millert, Notaro, Hart and Nazarian.

Respectfully submitted,

Michele Swidowski
Deputy Town Clerk