

Pools, Spas and Hot Tubs

Town of Schroepfel

Code Enforcement Office

69 County Route 57A – Phoenix, NY 13135

315 695-6075

Procedures and General Information for Building Permit

- The homeowner is ultimately responsible for complying with all codes on his/her property. The Codes office will be happy to answer any code related questions you may have, but we cannot monitor every detail of construction, nor can we design your project. If you have doubts about your experience level in this regard, you should consider either consulting with and/or hiring a professional Architect, Engineer or Builder.
- A complete set of plans.
- Survey of property showing location of new structure.
- A certificate of Liability and Compensation insurance from person doing work.
- The building application must be completed in its entirety as it relates to your project.
- Building permit fee **must** be paid in full at the time of issuance of permit.
- Permit will only be issued in the name of the owner of record of the property.
- Permit will be issued five (5) working days after receipt of properly completed permit application
- Permit will expire in one year from date issued.

**Town of Schroepel
Code Enforcement Office
Building Permit Application**

**69 County Route 57A
Phoenix, NY 13135
Phone- 315 695-6075**

PERMIT NUMBER: _____ Date: _____

- 1) Tax Map Number: _____
- 2) Location of Property: _____
- 3) Name of Applicant: _____
- 4) Phone Number of Applicant: _____
- 5) Address of Applicant: _____

***If applicant is same as contractor, write "SELF" for lines 6, 7, and 8.**

- 6) Name of Contractor: _____
- 7) Phone Number of Contractor: _____
- 8) Address of Contractor: _____
- 9) Existing Use of Property: _____
- 10) Intended Use of Property (Proposed Construction): _____
- 11) Square Footage of Construction: _____ Zoning: _____
- 12) Cost of Construction: _____
- 13) Total Fee Amount: _____ (Septic & Well fee separate)

APPLICATION IS HEREBY MADE to the Code Enforcement Officer for the issuance of a Building permit pursuant to the New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions, alterations, for removal of demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances or regulations. The applicant is responsible to notify the code enforcement office for each every inspection which are listed on the building permit at least two (2) business days in advance.

Applicant _____ / _____
Please print Signed

Is the _____ Address _____ Phone _____
owner

Approved: _____ Denied: _____ Reason: _____

Signature of Code Enforcement Officer: _____

Swimming Pool-Enclosure Requirements

In compliance with a New York State law enacted on July 29, 1998, we wish to provide you with information on the swimming enclosure requirements contained in Part 720 of Title Nine of the New York Codes, Rules, and Regulations:

720.1 General requirements;

Outdoor swimming pools shall be provided with an enclosure, which shall comply with the following:

- (a) Shall be at least four feet in height and have a maximum vertical clearance to grade of two inches;
- (b) Where a picket-type fence is provided, horizontal openings between pickets shall not exceed 4 inches;
- (c) Where a chain-link fence is provided, the opening between links shall not exceed 2 3/8 inches;
- (d) Enclosure shall be constructed so as not to provide footholds;
- (e) Pickets and chain-link twists shall extend above the upper horizontal bar; and
- (f) ~~Such enclosure shall have railings and posts within the enclosure, which shall be capable of~~ resisting a minimum lateral load of 150 pounds applied midway between posts and at top of posts respectively. Enclosure, fence material or fabric shall be capable of withstanding a concentrated lateral load of 50 pounds applied anywhere between supports of an area 12 inches square. Gates provided in the enclosure, shall be self-closing and self-latching with the latch handle located with the enclosure and at least 40 inches above grade.
- (g) A wall of a dwelling is permitted to serve as part of the enclosure under the following conditions:
 - (1) Windows in the wall shall have a latching device at least 40 inches above the floor;
 - (2) A swinging door in the wall shall be self-closing and self-latching, and;
 - (3) A sliding door in the wall shall have a self-latching device.
- (h) Where an above-ground pool has a deck, which abuts or is adjacent in dwelling and direct access to the deck is through the exterior wall of the dwelling such access shall be in accordance with subdivision (g) of this section. For guardrail requirements see section 713.1(f)(3) of this Title and Table 1.735. Part 735 of this Title.

720.2 Exemptions.

- (a) Above-ground pools with at least 46 inches between pool decking or pool top and adjoining grade are exempt from the requirements of section 720.1 of this Part provided that their access ladder or steps can be blocked in an approved manner when not intended for use.
- (b) A pool less than 24 inches deep is exempt from the requirements of section 720.1 of this Part.