



Town of Schroepfel

Planning Board Meeting Minutes

March 26, 2025

Attendees: Attendees: Don Clark, Chairman, William MacDonald, Regina Drumm, Lee Goodman, Pete Stancampiano, Dave Mosher, Gordon Walts, Robert Loreman, Leslie Orman, Wendy Loughnot, Attorney, CCF

- 1) Meeting to be called to order.
- 2) Pledge of Allegiance.
- 3) Review and approval of 2.26.2024 Planning Board Meeting Minutes.
 - a. On motion of P. Stancampiano, seconded by W. MacDonald the February 26 meeting minutes were unanimously approved.
- 4) The Wetland Trust – Various lot line adjustments.
 - a. No action for this month.
- 5) RPM Mechanical, located on CR10, tax map id: 315.00-04-12.01
 - a. Notice of violation letter was sent from the Town Codes office on 12/4/2024 via certified mail. Individual refused the delivery of the letter...did not go to the post office to pick up the letter.
 - b. January 7th, individual picked up the letter at the code enforcement office.
 - c. Owner has requested a meeting with the Town Board and the Planning Board to discuss. Meeting is set to take place on 3/12/25.
 - d. Meeting conducted with landowner on 3/12/2025 as planned with representatives from the Town Board and Planning Board.
 - i. Owner intends to have the building constructed by May 31, 2025. The project was delayed slightly due to scheduling with the builder.
 - ii. Owner intends to remove the vehicles from the site, store them inside of the facility or screen them from view by storing them behind the building once it is complete.
- 6) Landers Subdivision – located adjacent to Ainslee Drive and River Street.
 - a. Lot line adjustment.
 - b. Review of application and requirements.
 - c. This is a simple subdivision and will be sent to the codes office for approval.
- 7) Carl Richardson Jr. Subdivision – Chestnut Street
 - a. All fees paid.
 - b. 239 review is required – to be sent to Oswego County by codes office.
 - c. Schedule public hearing for April 23, 2025 meeting.



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- i. On motion of R. Drumm, seconded by R. Loreman the Planning Board unanimously agreed to schedule a public hearing for April 23, 2025.

- 8) Gardner Gas – Site Plan approval for the addition of a permanently installed office trailer, well and leach field installations, and associated landscaping.
 - a. All fees paid.
 - b. SEQR and application review.
 - i. 239 Review is required and will be sent to Oswego County for approval by the codes office.
 - ii. Applicant indicated that this is an older office trailer and the owner intends to reside the trailer.
 - 1. The Board requested samples of the siding to be used for the office trailer to be presented at the next meeting.
 - 2. The Board expressed concerns of the timing of the new siding installation based on the applicants past performance. For this reason, there will be requirements for prompt completion of the siding before the facility can be used for its intended purpose.
 - iii. Garner Gas will need to return to the Planning Board on April 23 for SEQR and Site plan application approval.

- 9) Chesbro Road - Subdivision
 - i. 239 Review is required and will be sent to Oswego County for approval by the codes office.
 - b. Schedule Public Hearing
 - i. On motion of G. Walts, seconded by P. Stancampiano, the Planning Board unanimously agreed to hold a Public Hearing on April 23, 2025.

- 10) Motion to adjourn.
 - a. On motion of P. Stancampiano, seconded by W. MacDonald the motion to adjourn was unanimously adjourned at 8:00 pm.